BirForm1905pdf ((LINK))



How to Fill Out and Submit BIR Form 1905 PDF

BIR Form 1905 PDF is a document that taxpayers in the Philippines need to file when they want to update or correct their registration information with the Bureau of Internal Revenue (BIR). This form is also used to apply for cancellation of registration, transfer of registration records, or replacement of lost or damaged taxpayer identification number (TIN) card.

In this article, we will guide you on how to fill out and submit BIR Form 1905 PDF online or offline.

Steps to Fill Out BIR Form 1905 PDF Online

If you want to fill out and submit BIR Form 1905 PDF online, you need to have an account on the BIR eServices Portal. You can register for an account <a href="https://exervices.org/learned-needle-ne

Once you have an account, follow these steps:

- 1. Login to your account on the BIR eServices Portal.
- 2. Click on the "Update Registration Information" link under the "eREG" menu.
- 3. Select the type of update or correction you want to make from the drop-down list.
- 4. Fill out the required fields on the BIR Form 1905 PDF that will appear on your screen. Make sure to enter accurate and complete information.
- 5. Review your entries and click on the "Submit" button.
- 6. Print or save a copy of the confirmation page that will show your transaction number and reference number.
- 7. Wait for an email from the BIR confirming your submission and giving you further instructions on how to complete your transaction.

Steps to Fill Out BIR Form 1905 PDF Offline

If you prefer to fill out and submit BIR Form 1905 PDF offline, you need to download a copy of the form from the <u>BIR Forms</u> page. You can also get a hard copy of the form from any BIR office or Revenue District Office (RDO).

Once you have a copy of the form, follow these steps:

- 1. Fill out the form using black or blue ink. Make sure to write legibly and avoid erasures or alterations.
- 2. Attach the necessary supporting documents depending on the type of update or correction you are making. You can find a list of required documents <u>here</u>.
- 3. Submit the form and the supporting documents to the RDO where you are currently registered or where you want to transfer your registration records.
- 4. Wait for the RDO to process your transaction and issue you a new TIN card or confirmation notice.

Conclusion

BIR Form 1905 PDF is an important document that taxpayers in the Philippines need to file when they want to update or correct their registration information with the BIR. You can fill out and

submit this form online or offline depending on your preference and convenience. Just make sure to follow the instructions and provide accurate and complete information.

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